



March 27, 2023

Brent International School Manila School Fees 2023 - 2024

Pay in **both** the US\$ and PHP currencies listed.

Tuition	Annual Payment <i>(Due August 09)</i>	Semestral Payment <i>(Due August 09 and January 08)</i>	Quarterly Payment <i>(Due August 09, October 09, January 08, and March 04)</i>
Nursery	US\$ 3,444.00 plus PHP 157,760.00	US\$ 1,722.00 plus PHP 78,880.00	US\$ 861.00 plus PHP 39,440.00
Pre-Kindergarten	US\$ 4,424.00 plus PHP 202,880.00	US\$ 2,212.00 plus PHP 101,440.00	US\$ 1,106.00 plus PHP 50,720.00
Lower School Kindergarten, Grades 1 to 5	US\$ 8,368.00 plus PHP 384,348.00	US\$ 4,184.00 plus PHP 192,174.00	US\$ 2,092.00 plus PHP 96,087.00
Middle School Grades 6 to 8	US\$ 8,960.00 plus PHP 411,584.00	US\$ 4,480.00 plus PHP 205,792.00	US\$ 2,240.00 plus PHP 102,896.00
Upper School Grades 9 to 12	US\$ 9,304.00 plus PHP 427,280.00	US\$ 4,652.00 plus PHP 213,640.00	US\$ 2,326.00 plus PHP 106,820.00

Additional Fees:

Capital Development Fee US\$ 1,575.00
A yearly fee for all students. Paid in full upon enrollment regardless of the date. Non-refundable.

Matriculation Fee US\$ 3,000.00
A one-time fee for new students in Pre-K, Kinder, Grades 1-12. Paid in full upon enrollment regardless of the date. Non-refundable.

English as Second Language (ESL) Fee US\$ 1,210.00
If support is needed with English fluency; grades 1-8. Paid in full upon enrollment. Non-refundable.

International Baccalaureate (IB)
Upper School students who intend to sit for the External Exams are billed upon receipt of actual charges. IB Fees are non-refundable. Once the school has billed the fees, students who leave the program will be charged for the total cost.

Application Fee US\$ 200.00
Per applicant. Paid on the day of scheduled interviews at the Brent Cashier. Non-refundable.

Payments to Reserve Slots
The following payments are applied to the school fees upon enrollment:

Slot Reservation	Paid by newly accepted students to reserve their slot. Non-refundable.	US\$	600.00
Wait Pool	Paid by newly accepted students waiting for a vacant slot. Refundable.	US\$	500.00
Re-Enrollment	For currently enrolled students to reserve a slot for the following year. Due April 28, 2023	US\$	1,000.00

Students who pay the required School Fees in full before August 09, 2023 will receive two school uniforms at no cost.

Contact Information:

Trunk Lines: + 63 (2) 8779-5140, +63 (49) 513-4330 to 33, + 63 (49) 544-5100
Mrs. Norina F. Arengo, Chief Accountant, accounting@brent.edu.ph
Mr. Michael Panganiban, A/R Accountant, billingsection@brent.edu.ph

All fees are payable by cash, check, credit card (online or manual) or bank transfer.

School Fees Policies

1. It is understood that a student normally enrolls for the entire school year, and all fees for the entire year are due and payable upon enrollment unless other arrangements are made upon enrollment and agreed to in writing by the parent and Headmaster.
2. Fees will not be pro-rated for part of a quarter, regardless of the number of days attended.
3. The Matriculation Fee is to be paid only once by new students upon enrollment. A student enrolling in Nursery will not pay the Matriculation Fee. This fee must be paid when they enter in Pre-Kindergarten.
4. The Capital Development Fee and ESL fee will not be pro-rated, regardless of the date of enrollment.
5. Only Tuition may be paid by quarter or semester. All other fees must be paid on the date due in their entirety.
6. Tuition is NON-REFUNDABLE except in the following cases:
 - a. The parents are transferred out of the region during the school year.
 - b. The student suffers an illness that requires protracted confinement and leaves the Philippines to obtain medical assistance.
7. Capital Development, Matriculation and ESL Fees are non-refundable.
8. The Board rarely grants discounts and there are no discounts for new students. Applications for discounts for returning students will be considered only if there is proven evidence of financial need. However, under no circumstances will discounts be granted for Matriculation or Capital Development fees.
9. Refund policy for Re-Enrollment Deposit:
Refund requests received by:

June 16, 2023	100%	refund
July 07, 2023	50%	refund
August 09, 2023	25%	refund
10. All other fees are due and payable on or before August 09, 2023, or upon enrollment, whichever comes first.
11. Due dates for tuition paid in installments on or before:

First Quarter / First Semester	August 09, 2023
Second Quarter	October 09, 2023
Third Quarter / Second Semester	January 08, 2024
Fourth Quarter	March 04, 2024
12. Charge for late payments: A penalty assessment of 2% per month (cumulative) will be billed on fees not paid within 30 days from due date.
13. Students who have accounts in arrears at the end of the quarter will not be issued their report cards and will not be re-admitted the following quarter.