

LIBRARY USERS	NO. OF BOOKS ALLOWED TO BORROW	DVD / CD	DURATION	OVERDUE FINES
Students	4	1	1 week	PHP 2.00 / day / book
			<i>(1 year* for textbooks and novel sets)</i>	
Parents	10	2	2 weeks	PHP 2.00 / day / book
	<i>(accumulated from all libraries includes DVD/CD, textbooks and curriculum materials not allowed)</i>			
Faculty	No limit	No limit	1 year*	No fines
			<i>(textbooks and curriculum materials)</i>	
			6 weeks	
			<i>(library books on regular circulation)</i>	
Staff	4	1	2 weeks	PHP 2.00 / day / book
	<i>(accumulated from all libraries, textbooks and curriculum materials not allowed)</i>			
<i>*school year</i>				